



TOWN OF HUACHUCA CITY

The Sunset City

HUACHUCA CITY TOWN COUNCIL PUBLIC MEETING NOTICE

Thursday, May 22, 2025, 6:00 pm

COUNCIL CHAMBERS

500 N. GONZALES BLVD.

HUACHUCA CITY, AZ 85616

The meeting room will be open by 5:30 pm

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council meeting held on May 8, 2025, and Work Session held on May 15, 2025.
- C.2 Consider approval of the Payment Approval Report.
- C.3 Consider approval of the disposal of a 1981 Ford Brush Hog through Public Surplus.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Suzanne Harvey]: Update on plans for the Town’s annual 4th of July Celebration.

E.2 Discussion and/or Action [Suzanne Harvey]: Approval of repairs to the Caterpillar D6 Dozer in the amount of \$29,896.02.

E.3 Discussion and/or Action [Building Official/Town Attorney]: Scheduling a Building Code enforcement appeal hearing for the Council sitting as the Board of Adjustment. The appeal hearing process under section 16.50.110 of the Town Code will be discussed.

E.4 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2025-11 A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, DECLARING THE MONTH OF JUNE, 2025, AS “PTSD AWARENESS MONTH.”

E.5 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2025-12 A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, DECLARING THE MONTH OF JUNE, 2025, AS “POLLINATORS MONTH.”

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on May __, 2025, at the following locations:

Town Hall Bulletin Board	Town Hall Lobby	Town Website
500 N. Gonzales Blvd. Huachuca City, AZ 85616	500 N. Gonzales Blvd. Huachuca City, AZ 85616	https://huachucacityaz.gov

Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616
---	--	--

Ms. Brandye Thorpe
 Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
May 8, 2025 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

A. Call to Order – Mayor- Meeting was delayed by 10 minutes

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

B. Roll Call.

Roll Call.

Present: Johann Wallace, Cynthia Butterworth, Danielle Cardella, Christy Hirshberg, Geovona Thompson, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

Absent: Debra Trate, Nallely Arreola

c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the Minutes of the Regular Council meeting and Work Session held on April 24, 2025.

C.2 Consider approval of the Payment Approval Report.

C.3 Consider approval of the Financial Report for the month of March.

Motion: Items listed on the Consent Agenda Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Motion: Approval of the items on the Consent Agenda, **Action:** Approve, **moved by** Johann Wallace, **Seconded by Cynthia Butterworth.**

Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Suzanne Harvey]: Approval to renew the Memorandum of Understanding with Huachuca City Community Garden, Inc., through June 2026.

Motion: Item E.1 Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Manager Harvey explains that the MOU with the Community Garden expired in June and we just want to renew it. Mayor Wallace asks if there is any reason we only do it for one year, can't

we do it so that upon approval of the Town Manager and lead of the Community Garden it automatically renews unless changes have to be made and then it comes back to Council? Attorney Benavidez states that we can add language like that. We can make it like an administrative renewal.

Motion: Renewal of the Memorandum of Understanding with Huachuca City Community Garden, Inc., with the changes as discussed. Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.
Motion passed unanimously.

E.2 Discussion and/or Action [Suzanne Harvey]: Approval to subscribe to “iWORQ” Systems to use their local government software solutions to support the Town’s Public Works, Facilities Management and Fleet Maintenance functions. Access to the software is offered through an annual service and license agreement.

Motion: Item E.2 Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Mayor Wallace raises his concern that the contract doesn’t include any language stating that we own the data. He states that he did not see anywhere in there that they will not use or sell our data for any marketing or other purposes. He asks that this be addressed.

Motion: To subscribe to “iWORQ” Systems to use their local government software solutions to support the Town’s Public Works, Facilities Management and Fleet Maintenance functions with the changes as discussed. Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.
Motion passed unanimously.

E.4 Discussion and/or Action [Attorney Benavidez]: Requirement to use town-issued communication channels for town business-related communications.

Motion: Item E.4 Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Attorney Benavidez stresses the importance of official communications only being done via town-issued phones and email addresses. He states that this is important because the communication is public record and the Town Clerk has a requirement to provide it if requested.

E.5 Discussion and/or Action [Suzanne Harvey]: Approval of the repair of the Caterpillar 613 Scraper in the amount of \$13,927.05.

Motion: Item E.5 Action: Open for discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Manager Harvey states that this is necessary in order to maintain Landfill operations. ADEQ also has an upcoming inspection and we need the equipment running.

Motion: Repair of the Caterpillar 613 Scraper in the amount of \$13,927.05.

Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Motion passed unanimously.

E.6 Discussion and/or Action [Suzanne Harvey]: Approval of the rental of a Caterpillar 613 Scraper in the amount of \$8081.85.

Motion: Item E.6 **Action:** Open for discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

We need this to make sure we are ready for the upcoming inspection.

Motion: The rental of a Caterpillar 613 Scraper in the amount of \$8081.85.

Action: Approve, moved by Johann Wallace, Seconded by Cynthia Butterworth.

Motion passed unanimously.

F. Reports of Current Events by Council

Councilmember Butterworth- Attended the Mayor/Manager Luncheon. It was great. Will be attending the Law Enforcement Appreciation event on Sunday.

Councilmember Cardella- Attended the Water Day at the School. It was awesome.

Councilmember Trate- No report

Mayor ProTem Hirshberg- Went to the Tree Planting. Public Works did a great job with digging the holes. Mayor/Manager Luncheon was great the Highschool kids did excellent with the food. Went to the Arizona Sonora Economic Forum. Lots of things were discussed like MOA's, Taiwan Semi Conductor Plan, Joint investment Opportunities. Governor Hobbs was there.

Councilmember Arreola- No report.

Councilmember Thompson- The Tree Planting turned out well even though there were some hiccups.

Mayor Wallace- Mayor/Manager Luncheon food was amazing and the venue was great. Was at Water Day at the School, in the dunk tank. Sad that the pool couldn't be open in time for that but it will be open for Memorial Day. Hispanic Mixer is next Friday. Meeting soon with Mr. Bowling from SSVEC. Arbor Day was awesome. School will be out soon.

G. Adjournment

Motion: To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on May 22, 2025.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 8, 2025. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

MEETING MINUTES OF THE HUACHUCA CITY TOWN COUNCIL

Work Session

May 15, 2025 AT 6:00 PM

COUNCIL CHAMBERS

500 N. GONZALES BLVD.

HUACHUCA CITY. AZ 85616

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

B. Roll Call.

Roll Call.

Present: Johann Wallace, Cynthia Butterworth, Nallely Arreola (online), Christy Hirshberg, Debra Trate, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting)

Absent: Danielle Cardella, Geovona Thompson, Town Attorney Thomas Benavidez (Not voting).

B. New Business Before Council - Mayor

B.1 Discussion [Manager Harvey/Mayor Wallace]: The Town Manager and Mayor will lead a discussion concerning issues raised during the Town's planning retreat concerning the Town's strategic planning priorities. Topics to be discussed may include: information technology improvements, commercial development, annexation, transportation infrastructure, landfill operations, water and sewer infrastructure, workforce development and training, budget priorities and limitations, and affordable housing. No council actions will be taken at this work session meeting.

Motion: Item B.1, Action: Open for Discussion Only, Moved by Johann Wallace, Seconded by Cynthia Butterworth.

Mayor Wallace goes through a brief recap from the Town Manager's previous presentation about the retreat. He goes on to have each Councilmember present their submissions as follows:

Mayor Wallace:
VISION

Huachuca City is a quiet, safe community nestled in the valley northeast of the Huachuca Mountains along the Babocamari River. Founded in 1958, and nestled alongside the Fort Huachuca Army Base, Huachuca City was once a critical transportation hub that brought troops to the local Army base. Having a rich history, among of which being known for having the first African American Mayor in the state of Arizona; the town values its small-town charm and the best sunsets in Southeastern Arizona. With a focus on fiscal responsibility and ethical stewardship, Huachuca City has its eyes on the future and is primed for growth.

1.
Annexation of the 400/500 blocks of lower Huachuca City
2.
Annexation of HWY 90 up to Pine Street (right before RV City)
3.
Acquisition of the old Mobile Home park in Lower Huachuca City (north of Hunt)
4.
Better parks (looking at GRASS!!! -> sprinklers?), removal of dead/dying trees and planting of new trees (native, arizona ash, pine; etc), outdoor/beach volleyball court, splash pad (hunt park)
5.
Codification of Town Processes that can be made into local law to help enforcement and adherence by future council members (budget, hire/fire, council code of conduct w/formal(public) callouts

Mayor Pro Tem Hirshberg:
VISION

I would like to see Huachuca City continue to spruce up and move forward. We need to become a much easier place to start and operate a business. We should welcome new growth and update outdated codes.

- Give raises to most town employees
- Become a community that welcomes new business
- Contract out the police force to save money
- Have animal control get dogs and cats registered

Councilmember Butterworth:
VISION

Ensure that we keep the small-town feeling that makes our community special. Growth should be contained and focus on family-friendly businesses that support the families that live here.

- Water meters that measure in hundred gallons
- Sewer meters to measure how much water goes into the sewer system from each house
- Street repairs

-
- Dog park (popular with residents)
-
- Kitchen in the activity center

Councilmember Trate:

-
- Exercise Classes at the pool
-
- Improve Code Enforcement
-
- Updated water meters
-
- Bring in new businesses

Mayor Wallace for Councilmember Cardella:

VISION

Huachuca City should aim to become a thriving, connected, and sustainable community that balances economic growth with quality of life. Key priorities could include:

-
- A Stronger Local Economy–Attracting new businesses, boosting tourism, and expanding job opportunities.
-
- Improved Infrastructure & Public Services–Investing in roadways, water systems, and public transportation options.
-
- A More Sustainable & Green Town–Implementing renewable energy projects and conservation efforts.
-
- A Safe & Engaged Community–Strengthening neighborhood programs and improving emergency preparedness. #Speedbumps on Elgin
-
- A Destination for Visitors & Residents–Developing parks, recreational areas, and historical attractions to make Huachuca City a must-visit location.
- 1.
- 1. Infrastructure Upgrades–Focus on repairing roads, improving street lighting, and addressing water meters and mapping. As well as landfill longevity plan.
- 2.
- 2. Economic Development Initiatives–Attract small businesses and entrepreneurs by offering incentives, promoting local businesses, and streamlining business licensing processes.
- 3.
- 3. Community Engagement & Events–Organize more local events, farmer’s markets food truck roundups and cultural activities to foster community pride and attract visitors.
- 4.
- 4. Public Safety Enhancements–Increase support for local law enforcement, improve emergency response capabilities, and implement community policing initiatives.

5.

Continuation of Beautification Projects–Launch town-wide clean-up efforts, improve public spaces, and invest in parks to make the town more inviting.

Councilmember Arreola:

VISION

Make Huachuca City as children/family friendly as possible in order to keep it growing.

1. Establish an after-school program in conjunction with Huachuca City School.
2. Find a way to reach more citizens with town news.
3. Establish a parks and rec committee to do daily checks of all functioning equipment.
4. Bike rentals through the police dept and library.

Mayor Wallace for Councilmember Thompson:

VISION

1. Establish a Funded and Fully Staffed Parks and Recreation Department: This initiative would enrich our community by providing children with opportunities to participate in local sporting events, creating an inviting atmosphere that attracts more families to our town. These events would foster friendships and a sense of belonging to create lifelong community members while making full use of Keeline Park and the snack shack. By implementing a modest fee structure for park usage, we can sustain and enhance the department, ensuring a lasting legacy of community spirit and engagement.

2. Bring New Businesses to Our Town: I would like to see at least 2 new businesses established, such as a delivery pizza restaurant, or a fast food restaurant not currently available in Sierra Vista (e.g., Chick-fil-A/Café Rio). An auto parts store, arcade, nail salon, indoor skate rink, laundromat, splash pad, or even a water park are also some great ideas posed by actual members of our community. Additionally, a small grocery store like a neighborhood Walmart grocer could also be a gamechanger, giving our residents access to fresh & healthy food choices while supporting local restaurants and neighboring communities (Whetstone, Tombstone, Sonoita). We can explore offering enticing incentives for new businesses, to make these dreams a reality.

3. Create a Dog Park: I would love for our town to embrace the idea of a dog park. This addition would not only enhance our community's charm but also provide a wonderful space for our furry friends and their owners to play and socialize.

4. Promote the Arts: It would be great to see our town take a more active role in the arts, celebrating the exceptional talents of our local artists. We could host an annual art festival, have art walks, or adorn our public spaces with beautiful artworks, sculptures, and murals that capture the essence of our community. Huachuca City could be a beacon for artistic expression enchanting residents and visitors alike with our creativity and vibrancy.

5. Enhance the Community's Beauty: One of my proposals, when I applied for this position was to control the invasive weeds known as "goat heads" from our public spaces. This initiative would transform our 4 parks, tennis court, pool, and other public spaces into more inviting areas for everyone. Once we manage these weeds, planting vibrant wildflowers and bulbs throughout town would create picturesque landscapes, reflecting the breathtaking sunsets we are known for and

enhancing our community's overall charm. Thus inspiring members of our community to do the same for their own properties.

Mayor Wallace asks that Manager Harvey prepare a listing of the projects with near term and far term plans to accomplish them and bring it back to Council.

C. Adjournment

Motion: To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

Motion passed unanimously.

Approved by Mayor Johann R. Wallace on May 22, 2025.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 15, 2025. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Arizona Business Equipment							
10455	Arizona Business Equipment	AR44897	Printing AD	04/01/2025	46.34	46.34	10-43-300
10455	Arizona Business Equipment	AR44897	Printing PD	04/01/2025	85.06	85.06	10-51-295
10455	Arizona Business Equipment	AR44897	Printing LB	04/01/2025	133.39	133.39	10-62-300
10455	Arizona Business Equipment	AR44897	Printing Water	04/01/2025	115.86	115.86	51-40-300
10455	Arizona Business Equipment	AR44897	Printing Sewer	04/01/2025	115.86	115.86	52-40-300
10455	Arizona Business Equipment	AR44897	Printing LF	04/01/2025	330.20	330.20	55-40-300
Total Arizona Business Equipment:					826.71	826.71	
AT&T							
1398	AT&T	1081-4/19/202	Phone Service	04/19/2025	91.80	91.80	10-43-271
Total AT&T:					91.80	91.80	
AZ Department of Corrections Mileage							
10743	AZ Department of Corrections Mil	D084828 2025	Mileage- AD	04/29/2025	107.74	107.74	10-43-366
10743	AZ Department of Corrections Mil	D084828 2025	Mileage- PD	04/29/2025	11.97	11.97	10-51-366
10743	AZ Department of Corrections Mil	D084828 2025	Mileage- PW	04/29/2025	35.91	35.91	10-57-366
10743	AZ Department of Corrections Mil	D084828 2025	Mileage- LB	04/29/2025	119.71	119.71	10-62-366
10743	AZ Department of Corrections Mil	D084828 2025	Mileage- Water	04/29/2025	161.60	161.60	51-40-366
10743	AZ Department of Corrections Mil	D084828 2025	Mileage- Sewer	04/29/2025	161.60	161.60	52-40-366
10743	AZ Department of Corrections Mil	D084828 2025	Mileage- LF	04/29/2025	119.71	119.71	55-40-366
Total AZ Department of Corrections Mileage:					718.24	718.24	
Az State Treasurer							
1274	Az State Treasurer	663	monthly conversions	05/08/2025	4,267.94	4,267.94	20-40-200
Total Az State Treasurer:					4,267.94	4,267.94	
Caselle, Inc							
1745	Caselle, Inc	140502	Contract Support and Maintenanc	05/01/2025	883.15	883.15	10-48-210
1745	Caselle, Inc	140502	Software License- Water	05/01/2025	49.06	49.06	51-40-480
1745	Caselle, Inc	140502	Software License- Sewer	05/01/2025	52.99	52.99	52-40-480
1745	Caselle, Inc	140502	Software License- LF	05/01/2025	62.80	62.80	55-40-480
Total Caselle, Inc:					1,048.00	1,048.00	
Cintas Corporation No. 445							
10067	Cintas Corporation No. 445	4229357022	Office Supplies	05/05/2025	34.65	34.65	10-43-460
10067	Cintas Corporation No. 445	4230100341	Office Supplies	05/12/2025	21.69	21.69	10-43-460
10067	Cintas Corporation No. 445	4229356975	Uniforms- PW	05/05/2025	8.58	8.58	10-57-410
10067	Cintas Corporation No. 445	4230100219	Uniforms- PW	05/12/2025	8.58	8.58	10-57-410
10067	Cintas Corporation No. 445	4229356975	Uniforms- Water	05/05/2025	38.62	38.62	51-40-410
10067	Cintas Corporation No. 445	4230100219	Uniforms- Water	05/12/2025	38.62	38.62	51-40-410
10067	Cintas Corporation No. 445	4229356975	Uniforms- Sewer	05/05/2025	38.62	38.62	52-40-410
10067	Cintas Corporation No. 445	4230100219	Uniforms- Sewer	05/12/2025	38.62	38.62	52-40-410
10067	Cintas Corporation No. 445	4229356973	Landfill Supplies	05/05/2025	5.92	5.92	55-40-290
10067	Cintas Corporation No. 445	4230100339	Landfill Supplies	05/12/2025	5.92	5.92	55-40-290
10067	Cintas Corporation No. 445	4229356973	Landfill Uniforms	05/05/2025	32.13	32.13	55-40-410
10067	Cintas Corporation No. 445	4229357022	Landfill Uniforms	05/05/2025	102.77	102.77	55-40-410

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
10067	Cintas Corporation No. 445	4230100339	Landfill Uniforms	05/12/2025	32.13	32.13	55-40-410
10067	Cintas Corporation No. 445	4230100341	Uniforms- LF	05/12/2025	102.45	102.45	55-40-410
Total Cintas Corporation No. 445:					509.30	509.30	
City of Sierra Vista							
1702	City of Sierra Vista	5356	Fuel PD	05/06/2025	1,301.58	1,301.58	10-51-475
1702	City of Sierra Vista	5356	Fuel HC	05/06/2025	556.12	556.12	10-65-475
1702	City of Sierra Vista	5356	Fuel Post Bus	05/06/2025	629.48	629.48	65-40-475
Total City of Sierra Vista:					2,487.18	2,487.18	
Cochise County Treasurer							
1867	Cochise County Treasurer	662	Monthly Court Conversion	05/08/2025	32.36	32.36	20-40-200
Total Cochise County Treasurer:					32.36	32.36	
COX Business							
10695	COX Business	8301-5/1/25	Internet Town Hall	05/01/2025	1,000.00	1,000.00	10-48-481
10695	COX Business	8601-5/1/2025	Library Internet-Erate	05/01/2025	400.00	400.00	10-62-481
Total COX Business:					1,400.00	1,400.00	
Discount Tire							
1982	Discount Tire	1984025	new tire pressure sensors w/instal	05/05/2025	248.00	248.00	10-51-470
1982	Discount Tire	1984025	labor for installs	05/05/2025	61.21	61.21	10-51-470
Total Discount Tire:					309.21	309.21	
Empire Southwest, LLC							
2220	Empire Southwest, LLC	EPCT0001970	Quarterly Invoicing Fire	01/11/2024	605.00	605.00	10-57-500
2220	Empire Southwest, LLC	EPCT0002055	Quarterly Invoicing Fire	07/15/2024	709.25	709.25	10-57-500
2220	Empire Southwest, LLC	EPWK0625430	Renew contract 2024 - 2025 for th	11/05/2024	1,726.13	1,726.13	10-57-500
2220	Empire Southwest, LLC	EPWK0625433	90907	11/05/2024	2,281.89	2,281.89	51-40-610
2220	Empire Southwest, LLC	EPCT0001969	Quarterly Invoicing Water	01/11/2024	889.25	889.25	51-40-650
2220	Empire Southwest, LLC	EPCT0002005	Quarterly Invoicing Water	07/15/2024	978.25	978.25	51-40-650
2220	Empire Southwest, LLC	EMPC0926240	CREDIT MEMO 91699	10/07/2024	59.17-	59.17-	55-40-610
2220	Empire Southwest, LLC	EMPS6166853	Missing from PO 91288 Grommet	11/08/2023	70.27	70.27	55-40-610
2220	Empire Southwest, LLC	EMWK374530	travel	08/13/2024	517.50	517.50	55-40-610
2220	Empire Southwest, LLC	EMWK387722	Estimate to Repair and Trouble sh	01/24/2025	1,736.97	1,736.97	55-40-610
2220	Empire Southwest, LLC	EMRA0042856	Empire Rental CAT 623K Scraper,	08/28/2024	25,462.96	25,462.96	55-40-846
2220	Empire Southwest, LLC	EMRA0043743	Empire Rental CAT 623K Scraper,	10/10/2024	17,303.57	17,303.57	55-40-846
Total Empire Southwest, LLC:					52,221.87	52,221.87	
General Fund(Trust)							
2364	General Fund(Trust)	661	monthly court conversions	05/08/2025	6,459.72	6,459.72	20-40-200
Total General Fund(Trust):					6,459.72	6,459.72	
KMS ENTERPRISES LLC							
10553	KMS ENTERPRISES LLC	05082025	Water Refund	05/13/2025	75.00	75.00	51-21350
10553	KMS ENTERPRISES LLC	05082025	Sewer Refund	05/13/2025	25.00	25.00	52-21350
Total KMS ENTERPRISES LLC:					100.00	100.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Legend Technical Services of Arizona Inc							
10774	Legend Technical Services of Ariz	2500800	GW Monitoring	01/15/2025	127.00	127.00	51-40-510
10774	Legend Technical Services of Ariz	2502501	GW Monitoring	02/12/2025	127.00	127.00	51-40-510
Total Legend Technical Services of Arizona Inc:					254.00	254.00	
McCoys Septic Services LLC							
10819	McCoys Septic Services LLC	6076	Pump Station Dump	05/06/2025	190.00	190.00	55-40-360
Total McCoys Septic Services LLC:					190.00	190.00	
Pima Pool & Plastering LLC							
10823	Pima Pool & Plastering LLC	6523	Pool Renovation	05/07/2025	38,193.20	38,193.20	88-40-100
Total Pima Pool & Plastering LLC:					38,193.20	38,193.20	
PITNEY BOWES BANK INC							
3187	PITNEY BOWES BANK INC	04132025	Postage- Admin	04/13/2025	161.98	161.98	10-43-440
3187	PITNEY BOWES BANK INC	04132025	Postage- Water	04/13/2025	566.94	566.94	51-40-440
3187	PITNEY BOWES BANK INC	04132025	Postage- Sewer	04/13/2025	566.94	566.94	52-40-440
3187	PITNEY BOWES BANK INC	04132025	Postage- Landfill	04/13/2025	323.96	323.96	55-40-440
Total PITNEY BOWES BANK INC:					1,619.82	1,619.82	
Quest Diagnostics							
1070	Quest Diagnostics	9215211044	New Hire Drug Test	04/25/2025	192.00	192.00	10-43-465
Total Quest Diagnostics:					192.00	192.00	
Ruben A. Villa							
4360	Ruben A. Villa	H-039-051125	Consulting Services- Admin	05/11/2025	1,307.85	1,307.85	10-43-650
4360	Ruben A. Villa	H-039-051125	Consulting Services- Magistrate	05/11/2025	109.02	109.02	10-45-650
4360	Ruben A. Villa	H-039-051125	Consulting Services- Road User	05/11/2025	163.53	163.53	23-40-650
4360	Ruben A. Villa	H-039-051125	Consulting Services- Water	05/11/2025	980.79	980.79	51-40-650
4360	Ruben A. Villa	H-039-051125	Consulting Services- Sewer	05/11/2025	734.70	734.70	52-40-650
4360	Ruben A. Villa	H-039-051125	Consulting Services- Landfill	05/11/2025	654.11	654.11	55-40-650
Total Ruben A. Villa:					3,950.00	3,950.00	
Rugged Solutions America, LLC							
10666	Rugged Solutions America, LLC	77299	Havis Lite vehicle dock for mdc	05/12/2025	1,090.00	1,090.00	10-48-450
10666	Rugged Solutions America, LLC	77299	Toughbook	05/12/2025	3,718.72	3,718.72	10-48-450
10666	Rugged Solutions America, LLC	77286	1 Panisonic Toughbook w/dock	05/12/2025	4,808.72	4,808.72	11-40-810
Total Rugged Solutions America, LLC:					9,617.44	9,617.44	
Senergy Petroleum LLC							
10215	Senergy Petroleum LLC	SEN-1017788	CLEAR- ULSD #2	03/31/2025	320.40	320.40	10-57-476
10215	Senergy Petroleum LLC	SEN-1017788	CLEAR- ULSD #2	03/31/2025	1,441.99	1,441.99	51-40-476
10215	Senergy Petroleum LLC	SEN-1017788	CLEAR- ULSD #2	03/31/2025	1,441.96	1,441.96	52-40-476
10215	Senergy Petroleum LLC	SEN-1017382	PURE DEF	04/03/2025	558.36	558.36	55-40-475
Total Senergy Petroleum LLC:					3,762.71	3,762.71	
Southwest Gas Corporation							
3879	Southwest Gas Corporation	1686-4/1/25-4/	Gas Utility- Town Hall	05/01/2025	85.45	85.45	10-43-340
3879	Southwest Gas Corporation	6376-4/1-4/26/	Gas Utility- Fire Station	05/01/2025	447.90	447.90	10-53-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
3879	Southwest Gas Corporation	8087-4/1-4/29/	Gas Utility- Community Center	05/01/2025	34.61	34.61	10-60-340
3879	Southwest Gas Corporation	9520-4/1/25-4/	Gas Utility- Library	05/20/2025	59.31	59.31	10-62-340
3879	Southwest Gas Corporation	4729-4/1/25-4/	Gas Utility- Senior Center	05/01/2025	38.72	38.72	10-68-340
Total Southwest Gas Corporation:					665.99	665.99	
SW Building Inspection Service							
4025	SW Building Inspection Service	10906	Code Enforcement/Zoning	04/30/2025	4,825.00	4,825.00	10-54-360
Total SW Building Inspection Service:					4,825.00	4,825.00	
Theater On The Move LLC							
10840	Theater On The Move LLC	FEE	Return Check Fee	05/05/2025	40.00	40.00	10-43-483
Total Theater On The Move LLC:					40.00	40.00	
Tombstone Unified School District #1							
4040	Tombstone Unified School District	05/07/2025	Mayor Manager Luncheon	05/07/2025	600.00	600.00	10-42-660
Total Tombstone Unified School District #1:					600.00	600.00	
TransWorld Network, Corp							
9629	TransWorld Network, Corp	16084157-A13	Internet Services	04/22/2025	90.74	90.74	55-40-481
Total TransWorld Network, Corp:					90.74	90.74	
Verizon Wireless							
4343	Verizon Wireless	6112888997	Cell Phone	05/07/2025	1,846.80	1,846.80	10-48-275
Total Verizon Wireless:					1,846.80	1,846.80	
Waste Management of AZ							
10207	Waste Management of AZ	0058091-1571-	Trash Service	05/02/2025	15,169.19	15,169.19	55-40-360
Total Waste Management of AZ:					15,169.19	15,169.19	
WEX BANK							
10401	WEX BANK	104151952	Fuel AD	04/15/2025	26.19	26.19	10-43-475
10401	WEX BANK	104151952	Unassigned	04/15/2025	35.07	35.07	10-43-475
10401	WEX BANK	104151952	Fuel- PD	04/15/2025	380.97	380.97	10-51-475
10401	WEX BANK	104151952	Fuel Fire	04/15/2025	26.19	26.19	10-53-475
10401	WEX BANK	104151952	Fuel- PW	04/15/2025	117.57	117.57	10-57-475
10401	WEX BANK	104151952	Fuel-LB	04/15/2025	22.19	22.19	10-62-476
10401	WEX BANK	104151952	Fuel City BUs	04/15/2025	24.19	24.19	10-65-475
10401	WEX BANK	104151952	Fuel- Water	04/15/2025	166.23	166.23	51-40-475
10401	WEX BANK	104151952	Fuel- Sewer	04/15/2025	263.60	263.60	52-40-475
10401	WEX BANK	104151952	Fuel- LF	04/15/2025	428.53	428.53	55-40-475
10401	WEX BANK	104151952	Fuel Transit	04/15/2025	24.19	24.19	65-40-475
Total WEX BANK:					1,514.92	1,514.92	
Wist Office Products							
4169	Wist Office Products	2531422	Toner cartridge HP37A	05/06/2025	190.36	190.36	10-45-290
4169	Wist Office Products	2530433	Work gloves for inmates.	05/01/2024	47.06	47.06	51-40-460
Total Wist Office Products:					237.42	237.42	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Xpress Bill Pay							
4441	Xpress Bill Pay	INV-XPR02325	Credit/Debit Card Web Transactio	05/05/2025	90.90	90.90	51-40-483
4441	Xpress Bill Pay	INV-XPR02325	Credit/Debit Card Web Transactio	05/05/2025	90.90	90.90	52-40-483
4441	Xpress Bill Pay	INV-XPR02325	Credit/Debit Card Web Transactio	05/05/2025	272.72	272.72	55-40-483
Total Xpress Bill Pay:					454.52	454.52	
Grand Totals:					153,696.08	153,696.08	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT

ESTIMATE NUMBER	102163 A1
CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	05/15/2025
AGMT/PSO/WO #	3994438
EXPIRATION DATE	06/30/2025
REVISION TITLE	ESTIMATE

SOLD TO

TOWN OF HUACHUCA CITY
TERMS CODE 1 TEMP 500 NORTH GONZALES BLVD
HUACHUCA CITY AZ 85616-9610

SHIP TO

HUACHUCA LANDFILL
600 N. SKYLINE DR
HUACHUCA CITY AZ 85616

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	D6T	0NDY00479		NOT CURRENT	E144253
QUANTITY	ITEM	DESCRIPTION			

EMPIRE THANKS YOU FOR THE OPPORTUNITY TO ESTIMATE
THIS REPAIR. THIS IS ONLY AN ESTIMATE, A FIRM
QUOTE WILL BE GIVEN AFTER DISASSEMBLY AND
INSPECTION OF PARTS AND REUSE GUIDELINES APPLIED.

ANY QUESTIONS OR CONCERNS PLEASE CONTACT YOUR
PRODUCT SUPPORT REPRESENTATIVE.

00 TRAVEL TO FROM JOB SITE

LOCATION: HUACHUCA LANDFILL 600 N. SKYLINE DR
HUACHUCA CITY AZ 85616

GATE CODE 1775
MIKE 520-255-3549

MISC. CHARGES REFLECT FUEL SURCHARGE.

TOTAL PARTS	0.00
TOTAL LABOR	2562.50
TOTAL MISC	75.75
SEGMENT 00 TOTAL	2638.25

30 TROUBLE SHOOT TRANSMISSION

5/7/25

ARRIVED AT MACHINE AND CHECKED OIL LEVELS AND ALL
LEVELS WERE CORRECT. HOOKED UP ET AND VERIFIED
ACTIVE CODE FOR TRANSMISSION SPEED SENSORS.
STARTED MACHINE AND WOULD NOT MOVE. CHECKED
TRANSMISSION PUMP PRESSURE AND FOUND TO HAVE ZERO
PSI. CUT OPEN FILTER AND FOUND SOME FINE METAL
AND BRASS WITH FILTER BEING CHANGED ON 3/14/25.
WENT TO CHECK THE PUMP COUPLING SHAFT AND FOUND
SHAFT TO BE DAMAGED AS WELL AS THE INPUT YOLK OF
THE POWERTRAIN PUMP. REVIEWED PSR AND FOUND CODE
FOR THE STEERING FILTER TO BE CLOGGED 1 HR AGO.
LOOKING AT THE BROKEN BOLTS IT APPEARS THAT THE
STEERING PUMP HAD LOCKED UP. CREATED AND
SUBMITTED PARTS QUOTE FOR REPLACING PUMP AND
SHAFT. FURTHER TROUBLESHOOTING WILL BE NEEDED TO
RESOLVE ORIGINAL COMPLAINT OF THE SPEED SENSOR
CODES.



SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT

ESTIMATE NUMBER	102163 A1
CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	05/15/2025
AGMT/PSO/WO #	3994438
EXPIRATION DATE	06/30/2025
REVISION TITLE	ESTIMATE

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	D6T	0NDY00479		NOT CURRENT	E144253
QUANTITY	ITEM	DESCRIPTION			

TOTAL PARTS	0.00
TOTAL LABOR	1025.00
TOTAL MISC	0.00
SEGMENT 30 TOTAL	1025.00

31 REPLACE TRANSMISSION OIL PUMP
PARTS INCLUDE: PUMP, SEALS, AND HARDWARE.

TOTAL PARTS	6437.27
TOTAL LABOR	1640.00
TOTAL MISC	0.00
SEGMENT 31 TOTAL	8077.27

32 DRAIN & REFILL TRANSMISSION OIL
RUN MACHINE THEN CHANGE FILTER.

PARTS INCLUDE: 30W OIL, AND FILTER.

TOTAL PARTS	864.72
TOTAL LABOR	307.50
TOTAL MISC	0.00
SEGMENT 32 TOTAL	1172.22

41 REPLACE WITH CAT REMAN STEERING PUMP
PARTS INCLUDE: REMAN STEERING PUMP, REMAN
STEERING MOTOR, SEALS, FILTER AND HARDWARE.

TOTAL PARTS	10523.50
TOTAL LABOR	3895.00
TOTAL MISC	0.00
SEGMENT 41 TOTAL	14418.50

9W CLEAN MACHINE
CLEAN MACHINE FOR COMPONENT REMOVAL AND INSTALL.



SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT

ESTIMATE NUMBER	102163 A1
CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	05/15/2025
AGMT/PSO/WO #	3994438
EXPIRATION DATE	06/30/2025
REVISION TITLE	ESTIMATE

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	D6T	0NDY00479		NOT CURRENT	E144253
QUANTITY	ITEM	DESCRIPTION			

TOTAL PARTS	0.00
TOTAL LABOR	615.00
TOTAL MISC	0.00
SEGMENT 9W TOTAL	615.00

LU REFILL MACHINE
PARTS INCLUDE: TOP OFF OIL 30W.

TOTAL PARTS	88.73
TOTAL LABOR	205.00
TOTAL MISC	0.00
SEGMENT LU TOTAL	293.73

TA TEST/CHECK & ADJUST MACHINE
TEST MACHINE AFTER REPAIRS ARE COMPLETE.

TOTAL PARTS	0.00
TOTAL LABOR	205.00
TOTAL MISC	0.00
SEGMENT TA TOTAL	205.00



SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT

ESTIMATE NUMBER	102163 A1
CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	05/15/2025
AGMT/PSO/WO #	3994438
EXPIRATION DATE	06/30/2025
REVISION TITLE	ESTIMATE

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	D6T	ONDY00479		NOT CURRENT	E144253
QUANTITY	ITEM	DESCRIPTION			

ENVIRON. FEE	0.00
STATE/COUNTY TAX	1,092.77
CITY/OTHER TAX	358.28

TOTAL ESTIMATE	29,896.02
EXPIRATION DATE	06/30/2025

Client Approval: _____
Signature

Date

TERMS:
CLIENT ACKNOWLEDGES THAT THIS QUOTATION IS SUBJECT TO PRICE CHANGES AND AVAILABILITY OF GOODS. MACHINE SALES PAYMENTS ARE DUE NET 10; ALL OTHERS NET 30. UNLESS OTHERWISE AGREED IN WRITING BY A VICE PRESIDENT OF EMPIRE SOUTHWEST, LLC ("EMPIRE"), THE PURCHASE OF GOODS (INCLUDING, BUT NOT LIMITED TO, NEW AND USED EQUIPMENT, ATTACHMENTS, PARTS AND TECHNOLOGY) OR SERVICES FROM EMPIRE WILL BE GOVERNED SOLELY BY EMPIRE'S TERMS AND CONDITIONS OF SALES AND SERVICE (THE "SALES AND SERVICE TERMS"), WHICH ARE AVAILABLE AT WWW.EMPIRE-CAT.COM/SALESSERVICETERMS, AND THE RENTAL OF EQUIPMENT FROM EMPIRE WILL BE GOVERNED SOLELY BY EMPIRE'S RENTAL TERMS AND CONDITIONS (THE "RENTAL TERMS"), WHICH ARE AVAILABLE AT WWW.EMPIRE-CAT.COM/RENTALTERMS, OR SUCH OTHER SUCCESSOR WEBSITES AT WHICH EMPIRE POSTS ITS SALES AND SERVICE TERMS AND ITS RENTAL TERMS (COLLECTIVELY, THE "TERMS") FROM TIME TO TIME. A HARD COPY OF THE TERMS IS AVAILABLE UPON WRITTEN REQUEST TO TERMS.CONDITIONS@EMPIRE-CAT.COM. EMPIRE'S TERMS ARE HEREBY INCORPORATED BY REFERENCE INTO THIS DOCUMENT AND ALL OTHER DOCUMENTS RELATED TO YOUR PURCHASE OF GOODS OR SERVICES FROM EMPIRE OR THE RENTAL OF EQUIPMENT FROM EMPIRE. BY PURCHASING GOODS OR SERVICES FROM EMPIRE, DELIVERING EQUIPMENT TO EMPIRE FOR SERVICE, OR RENTING EQUIPMENT FROM EMPIRE, YOU AGREE TO BE BOUND BY EMPIRE'S TERMS EXACTLY AS WRITTEN. UNLESS OTHERWISE AGREED IN WRITING BY A VICE PRESIDENT OF EMPIRE, CLIENT IS RESPONSIBLE FOR ALL DISASSEMBLY AND REASSEMBLY CHARGES. BECAUSE IT IS IMPOSSIBLE TO DETERMINE THE EXTENT OF WEAR ON INTERNAL COMPONENTS, ADDITIONAL LABOR AND PARTS MAY BE REQUIRED FOLLOWING DISASSEMBLY.

16.50.110 Administrative appeal.

D. Appeals to the Board of Adjustment.

1. An owner or responsible person who is not or was not a party to a pending or adjudicated court proceeding involving a request for court ordered abatement of the violation (hereinafter, the "appellant") may appeal a notice of violation or slum designation to the board of adjustment (hereinafter, the "board"), when it is claimed that:

- a. Substantive errors exist in the notice of violation or the slum designation.
- b. The method or schedule for correcting the violation as set forth in the notice of violation or the slum designation is unreasonable or arbitrary.

2. An owner or responsible person whose relationship with the property existed at the time of the recording of an assessment, and who is not or was not a party to a court proceeding which has established or may establish the amount of an assessment, may appeal the amount of the assessment for abatement to the board.

3. The appellant shall prepare the appeal in a written application as follows:

- a. The appellant shall file a written appeal on the forms provided by the code official and accompanied by a nonrefundable fee, as determined by separate ordinance.
- b. The appellant shall provide adequate information to fully describe the conditions in question.
- c. The application for appeal shall contain each appellant's signature and mailing address to which the decision of the board may be mailed.
- d. The appellant shall provide a brief statement describing the legal interest of each of the appellants in the property involved in the proceeding.
- e. The appellant shall verify by declaration under penalty of perjury the truth of the matters stated in the application
- f. The appeal shall be filed within 30 days from the date of the service of the notice of violation or notice of designation as a slum property; provided, however, that if the building or structure is in such condition as to make it an imminent hazard and is posted and vacated in accordance with Section [16.50.100\(D\)](#), an appeal shall be filed within 10 days from the date of the service of such notice.

4. Except for vacation orders made pursuant to Section [16.50.100\(D\)](#), the timely filing of an appeal shall act as an automatic stay of enforcement of the notice of violation until the appeal is finally determined by the board. The filing of an appeal does not stay enforcement of any notice or order, or any provision thereof, where the notice or order includes an order to vacate.

5. As soon as practicable after receiving the written appeal, the board shall fix a date, time and place for the hearing of the appeal. Such date shall not be less than 10 days nor more than 60 days from the date the appeal was filed. Written notice of the time and place of the hearing shall be given at least 10 days prior to the date of the hearing to each appellant, either by causing a copy of the notice to be delivered personally or by mailing a copy thereof, postage prepaid, addressed to the appellant at the address shown on the appeal application.

6. Failure of any person to file an appeal in accordance with the provisions of this section shall constitute a waiver of the right to an administrative hearing of the appeal and adjudication of the notice of violation or notice of designation as a slum, and such person shall be stopped to deny the validity of any order or action of the town which could have been timely appealed.

7. The board shall decide any appeal immediately after the hearing, or within a reasonable time thereafter, but in no event shall the board keep an appeal under consideration for more than five days after the hearing. The board shall render its decision in writing, and the decision of the board shall be filed with the town clerk, with a copy to the appellant or applicant.

8. The decision of the board is final. No further appeal is available to town or county boards or officials. In cases involving the designation of a property as a slum, persons aggrieved by decisions of the board may appeal the decision pursuant to ARS Title [12](#), Chapter 7, Article 6 or pursuant to successor provisions relating to judicial review of administrative decisions. In all other cases, persons aggrieved by decisions of the board may apply to superior court for relief in accordance with the Arizona Rules of Procedure for Special Actions. In the absence of a court order, the filing of an appeal or special action will not stay the enforcement.

E. Powers, Duties and Responsibilities of the Board.

1. Appeals. On an appeal, the board may affirm, reverse or modify the notice of violation or notice of designation of a slum. In the event that the board modifies the notice, the following limitations and procedures shall apply:

a. If the appeal is taken on the grounds that the amount of time for correction of the violation given in the notice of violation is unreasonable, upon a showing by the appellant that the time is unreasonable, and upon a satisfactory showing by the appellant that there is a reasonable probability that the appellant will be able to correct the violation by the granting of additional time, the board may grant up to an additional 90 days to correct the violation. The board may permit town staff to grant additional time of up to 90 days if, during the initial time extension, the appellant has substantially complied with any plan or timetable approved by the board.

b. If the appeal is taken on the grounds that the method to correct the violation as specified in the notice of violation is unreasonable, the board may approve an alternate method of correction as long as the purposes of this title are fulfilled.

c. In the event the appeal is taken on the grounds that the cost of the abatement is unreasonable, the board may affirm, modify or reverse the lien or assessment amounts resulting from the abatement for good cause shown.

d. If the appeal is taken on the grounds that an order to vacate is unreasonable or arbitrary, the board may affirm, reverse or modify the order to vacate.

2. Adoption of Rules. The board may adopt rules necessary to carry out the duties and responsibilities imposed upon it by this section. Such rules shall not be inconsistent with the provisions of this title or the charter or code of the town of Huachuca City. (Ord. 19-16 § 2, 2019)

Town of Huachuca City

PROCLAMATION NO. 2025-11

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING THE MONTH OF JUNE, 2025, AS "PTSD AWARENESS MONTH" IN THE TOWN OF HUACHUCA CITY.

WHEREAS, Posttraumatic Stress Disorder (PTSD) can occur after a person experiences trauma including, but not limited to, the stress of combat, sexual assault, child abuse, accidents and natural disasters, and affects approximately 8 million adults in the United States annually; and

WHEREAS, combat-related PTSD stress among our men and women in the Armed Forces is significantly pronounced, given that they are often exposed to highly traumatic events for weeks, months, and even years; and

WHEREAS, despite its treatability, many cases of PTSD remain undiagnosed and untreated due to a lack of awareness of this condition and the stigma associated with mental health conditions; and

WHEREAS, raising awareness of this condition is necessary to remove the stigma and to encourage those suffering to seek proper and timely treatment that may save their lives; and

WHEREAS, all citizens suffering from PTSD deserve our consideration, and those who are affected by PTSD from wounds received while protecting our freedom, deserve our utmost respect.

NOW, THEREFORE, I, Johann R. Wallace, Mayor of the Town of Huachuca City, Arizona, by the authority vested in me by the laws of the State of Arizona and Town Code and by this Proclamation hereby declare June, 2025, as "PTSD Awareness Month" in the Town of Huachuca City. **I urge every resident** to reach out to their fellow citizens to provide support and remove the stigma associated with this disorder.

PROCLAIMED by the Mayor of the Town of Huachuca City, Cochise County, Arizona, this 22nd day of May, 2025.

Johann R. Wallace, Mayor

ATTEST:

Brandye Thorpe, Town Clerk

Thomas Benavidez
Thomas Benavidez, Town Attorney

Town of Huachuca City

PROCLAMATION NO. 2025-12

A PROCLAMATION OF THE MAYOR OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, DECLARING THE MONTH OF JUNE, 2025, AS "POLLINATORS MONTH" IN THE TOWN OF HUACHUCA CITY.

WHEREAS, pollinator species such as honey bees, native bees, birds, bats, and butterflies are essential partners of Arizona farmers and ranchers in producing food and are vital to keeping items such as fruits, nuts, and vegetables in our daily diets; and

WHEREAS, healthy pollinator populations are critical to the continued economic well-being of agricultural producers, of rural Arizona, and of the U.S. economy; and

WHEREAS, pollinator losses over the past few decades require immediate attention to ensure the sustainability of our food production systems, avoid additional economic impact on the agricultural sector, and protect environmental health; and

WHEREAS, it is critically important to encourage the protection of pollinators, increase the quality and amount of pollinator habitat and forage, reverse pollinator losses, and help restore pollinator populations to healthy levels.

NOW, THEREFORE, I, Johann R. Wallace, Mayor of the Town of Huachuca City, Arizona, by the authority vested in me by the laws of the State of Arizona and Town Code and by this Proclamation hereby declare June, 2025, as "Pollinators Month" in the Town of Huachuca City. **I urge every resident** to go outdoors, appreciate birds, bats, butterflies, and bees, and plant some pollinator plants here in Huachuca City.

PROCLAIMED by the Mayor of the Town of Huachuca City, Cochise County, Arizona, this 22nd day of May, 2025.

Johann R. Wallace, Mayor

ATTEST:

Brandye Thorpe, Town Clerk

Thomas Benavidez
Thomas Benavidez, Town Attorney